

CASTLE ROCK ARTFEST COVID 19 EVENT MODIFICATIONS

SEPTEMBER 12 & 13, 2020

DOWNTOWN CASTLE ROCK ON PERRY STREET/FESTIVAL PARK

WE DISCOURAGE VULNERABLE INDIVIDUALS FROM TRAVELING TO AND/OR ENTERING THE EVENT AND REQUEST PEOPLE TO STAY HOME IF YOU ARE EXPERIENCING COVID-19 SYMPTOMS. CAUTION IS ADVISED FOR ATTENDEES WITH VULNERABLE RELATIVES OR FAMILY MEMBERS.

ON SIGHT MODIFICATIONS:

- Attendees are required to pre register to attend event. QR code scanning option will be provided on sight, attendees required to register prior to entering event grounds.
- Vendor location maps displayed throughout event to help attendees locate vendors and our best safety practices.
- One-way flow of foot traffic throughout the event.
- Lead staffers/volunteers will monitor and aid in the flow of attendees to prevent gatherings in any one area.
- Each booth will have a signage reminding attendees of social distancing while in line.
- Hand Sanitizer containers will be provided on the trolley and throughout the festival.
- Booths will be spaced 6-feet apart to ensure proper social distancing and aid in line spacing.
- 20 feet thoroughfare between the two aisle/sides.
- Popular booths will be allotted additional space for lines to form.
- Food trucks will be located in a designated area.
- No self-service food, drink, utensils, or condiment stations.

EVENT ATTENDEE GUIDELINES

- All attendees are asked to wear cloth face coverings/masks, except where doing so would compromise an individual's health.
- Face coverings/masks are most important when guests are moving around. Guests may consider removing their masks when seated at a distance of six feet but should reapply their mask when moving about the event space.
- Attendees asked to adhere to one-way flow of foot traffic.
- Guests are asked to stay home if experiencing COVID-19 symptoms.

STAFFING & VOLUNTEER GUIDELINES

- All staff/vendors will be required to wear masks.
- All staff/volunteers will be required to do on sight temperature check, symptom check and are required to sign a waiver stating they have had no exposure to Covid-19.
- Employees and volunteers encouraged to take frequent breaks to wash hands with soap and water or an alcohol-based hand sanitizer.
- A designate sanitation manager will monitor regular intervals for employee/volunteers/guests hygiene practices.
- Restrooms/porta-potties will be sanitized and cleaned frequently and professionally by hired company. System will be implemented to ensure regular sanitizing intervals.
- All speakers, microphones and other equipment will be sanitized.

ON SITE VENDOR GUIDELINES

- All event vendors/business will be responsible for following Safer at Home in the Great Outdoors Best Practices.
- All staff/vendors will be required to wear masks and gloves.
- Contactless payment systems will be implemented.
- Workspaces will be cleaned by vendors/staff routinely and frequently. Booth layout setup that prevents attendees touching products.
- All vendors/staff will be required to sign a waiver that their staff does not have a temperature of over 100°& is symptom free and has had no exposure to Covid-19.
- Designated vendor move in/out times to eliminate overcrowding.